



YTL PowerSeraya Pte. Limited
is resolute in our effort to
work harder, reach further
and do more than ever
before to realise our vision to evolve through innovation to
be the leading integrated energy
provider that believes in creating
outstanding value for our
stakeholders and protecting
the environment.







## **Contents**

### **ABOUT THIS REPORT**

Corporate Overview
Who We Are
Our Business
What Goes into this Report

## **MESSAGES FROM THE TOP**

Chairman's Message CEO's Message

## **BRIGHTER ENERGY SOLUTIONS**

Our Sustainability
Our CSR Thrusts
Our Sustainability Context
Our Materiality
Operations Review

### **GOVERNANCE**

**Overview of Corporate Governance** 

## **BRIGHTER PERFORMANCE**

**Performance Overview** 

## BRIGHTER IDEAS FOR ENVIRONMENT

**Our Environmental Footprint** 

## **BRIGHTER ASPIRATIONS**

**Stakeholder Relations & Partnerships Our People** 

## **GRI CONTENT INDEX**

**Table of Performance Indicators** 



## **Corporate**Overview

#### **INFORMATION ON YTL POWERSERAYA**

#### **NAME**

YTL PowerSeraya Pte. Limited

#### **PRIMARY SERVICES**

Electricity Utilities Supply Electricity & Oil Storage Oil Trading Generation (Steam, Water) Gas Retailing Tank Leasing and Bunkering

#### **CORPORATE OFFICE**

1 HarbourFront Place #17-01 HarbourFront Tower One Singapore 098633

#### **OWNERSHIP**

YTL PowerSeraya Pte. Limited is a wholly owned subsidiary of YTL Power International Berhad.

#### **COUNTRIES OF OPERATION**

Singapore

#### MARKETS SERVED

Singapore

EMPLOYEES (as of 30 june 2015 unless otherwise indicated)

354

99.1%

76.5%

47.3%

Average Monthly Headcount

Full-time

Male

Covered by Collective Bargaining

over 12 months FY14/15

Staff Distribution by Age

<30 years 16%

30 - 50 years

14% >

> 50 years

40%

### **SIGNIFICANT CHANGES SINCE 1 JULY 2013**

#### Leadership Transition

Mr Chan Swee Huat assumed the position of CEO from 16 Oct 2013.

### **New Businesses & Developments**

YTL PowerSeraya entered the Gas Retailing business on 1 April 2015.

PetroSeraya, the physical oil trading and oil storage tank leasing arm of YTL PowerSeraya, completed upgrading of its oil storage tanks and jetty terminal in January 2015.

There were no significant changes to the scope and aspect boundaries during the reporting period.

## EXTERNALLY DEVELOPED CHARTERS, PRINCIPLES SUBSCRIBED OR ENDORSED BY THE COMPANY

Signatory to the 5 Principles of Fair Employment Practices subscribed by the Tripartite Alliance of Fair & Progressive Employment Practices, Singapore

Signatory to the 10 Principles of the United Nations Global Compact

#### **MEMBERSHIPS**

Gold Member, Global Compact Network Singapore

Member, Sustainable Energy Association of Singapore





## Who We Are



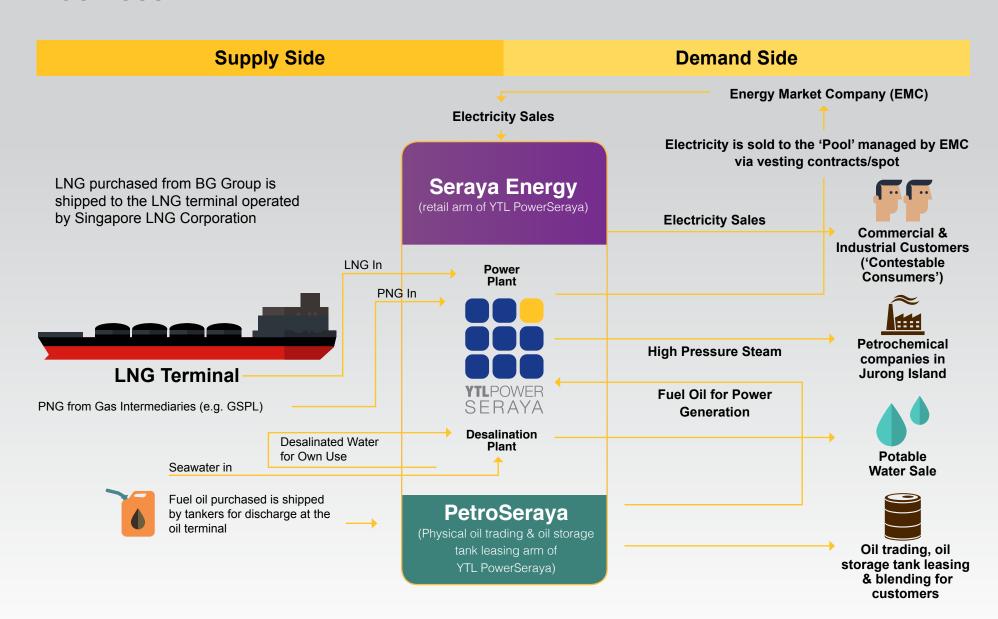


YTL PowerSeraya Pte. Ltd (YTL PowerSeraya) is a wholly-owned company of YTL Power International Berhad, which is listed on the Kuala Lumpur stock exchange. YTL PowerSeraya owns and manages power generation and desalination plant assets. The plants produce electricity and high pressure steam which form the primary revenue stream of YTL PowerSeraya. Fuel oil is purchased directly from the market and natural gas directly from Singapore intermediaries via long-term contracts, which come in the form of Liquefied Natural Gas (LNG) and Piped Natural Gas (PNG). These together with desalinated water, form the inputs to produce high pressure steam, which is sold to industrial customers at Jurong Island, Singapore, whereas electricity generated by the power plants is sold to the Energy Market Company.

YTL PowerSeraya's vision is to be the leading provider of integrated utilities and energy solutions for a sustainable future. It is supported by its two wholly-owned subsidiaries PetroSeraya Pte. Ltd (PetroSeraya) and Seraya Energy Pte. Ltd (Seraya Energy).

PetroSeraya is the physical oil trading and oil storage tank leasing arm of YTL PowerSeraya. It owns and manages the oil terminal and oil tank farm assets at its operational base on Jurong Island, Singapore. In addition, it sources and secures fuel supplies for the power generation business of YTL PowerSeraya. PetroSeraya's main sources of revenue come from its oil trading, oil storage tank leasing and blending activities. Seraya Energy is the electricity retail arm of YTL PowerSeraya. Its primary revenue source is the sale of electricity and gas to commercial and industrial customers.

## **Our**Business







## What Goes Into This Report



This year's Corporate Accountability Report is an externally assured report prepared in accordance with the GRI 'G4-Core' reporting framework. The reporting period is for the financial year starting 1 July 2014 to 30 June 2015. It covers the business operations of YTL PowerSeraya, PetroSeraya and Seraya Energy, collectively known as the 'Company'.

The Company produces reports on an annual basis. Full reports such as this one are published once in every two years. In between, a condensed version of the full report called the bridging report is published.

In determining the content of this report, the Company reviews its situation in the context of sustainability and the stakeholders that have

influence over, or are influenced by the activities of the Company. This report is written by the Sustainability Department in consultation with internal stakeholders across the organisation to gather information and input on areas specific to their business, work or functions. It is reviewed by the Vice President, Corporate Services, who oversees the Company's sustainability performance, and is endorsed by the Senior Management Team. Guided by six Reporting Principles of the GRI reporting framework, this report seeks to provide an accurate and balanced account of the Company's sustainability performance. Where possible, industry benchmarks and historical data are provided to allow a comparative analysis of the Company's performance.

## INDEPENDENT ASSURANCE STATEMENT

YTL PowerSeraya appointed an independent assurer, CSR Works International, to provide assurance on this report. The external assurance statement, which captures the assurer's comments and findings on this report, can be found <a href="https://example.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/here.com/







### **RESTATEMENTS**

There are some restatements of information presented in the previous report for FY13/14 and they are:

### a) GreenHouse Gas Emissions

- i) CEO's Message (pg 5) The Greenhouse Gas (GHG) Emissions reduction should be '21.9%' instead of the previously reported '19.4%'. The GHG figure should be '4.95 million' metric tons instead the previously reported '4.79 million metric tons'.
- ii) Greenhouse Gas Emissions Chart (pg 18) The Scope 2 & 3 (Indirect Emissions) bar chart value for FY13/14 should be '638,149' metric tons instead of the previously reported '481,067'. For FY12/13, the Scope 2 & 3 (Indirect Emissions) bar chart value for FY12/13 should be '589,747' metric tons instead of the previously reported '597,551'.

The changes to the GHG values are due to the following reasons: i)
Adjustments to Scope 3 (Indirect Emissions) to take into account CFD (Contracts for Difference) for electricity with third parties, ii) 2013 Electricity Grid Emission Factor is used to calculate GHG in this report. The GHG figures in the previous report were calculated using the 2012 Electricity Grid Emissions Factor.

### b) Energy Intensity (pg 17)

The improvement in energy intensity should be '15.3%' instead of the previously reported '14.5%'. The change to the energy intensity values is due to calculation adjustments made after the FY13/14 reporting period.

### **FEEDBACK ON REPORT**

For any questions on this report, please channel them to corpcomm@pseraya.com.sg.





## Chairman's Message



### THE YEAR IN REVIEW

The operating environment in FY14/15 continued to prove challenging for the energy industry as a whole. YTL PowerSeraya Group's revenue for the year ended June 2015 came in at \$2.6 billion, down by 28.4% compared to S\$3.6 billion in the previous year. Net Profit After Tax (NPAT) also showed a corresponding decline of 38.4% to close at \$96.9 million, lower than the \$157.3 million recorded in FY13/14.

The Group's trading and fuel management arm pulled in a revenue performance of \$213.8 million, while its NPAT registered at \$4.6 million, which is a decline from \$7.0 million in the previous year. Meanwhile, our retail subsidiary Seraya Energy's market share saw a slight drop to 20.5%.

The subdued performance was driven by a number of factors which include the persistent volatility in fuel prices as well as excess generation capacity and lower vesting contract volumes that continued to exert pressure on business margins and retail sales volumes.

Despite an industry outlook fraught with uncertainties in the short to medium term, we remain confident that YTL PowerSeraya is able to ride out the challenges. The Company has actively embarked on revenue diversification measures to ensure continued economic sustainability by pursuing inroads in higher margin businesses and non-

regulated markets such as oil storage tank leasing, bunkering and potable water. This has enabled YTL PowerSeraya's business operations to remain resilient and robust while continuing to uphold strong relationships with stakeholders and customers.

### **GREATER GROWTH MOMENTUM**

In recent years, the Company has adjusted ahead to keep pace with the changes in Singapore's energy landscape which have picked up significant momentum. Following the liberalisation of the retail electricity market, Seraya Energy was able to double the size of its customer portfolio in FY14/15. The Company's newly obtained gas retail license has opened up new doors of opportunities for Seraya Energy to continue to grow its business in the Small and Medium Enterprises (SME) segment and reach a bigger customer base.

We continue to invest in our operating capability and efficiency with a view to positioning the Company for long-term growth. The timely completion of our jetty and tank upgrading project has enabled us to resume our strategic agenda of tapping growth potential in our oil storage tank leasing and bunkering services business. The Company also has plans to expand our oil storage capacity to meet the growing needs of our customers. These investments reflect our commitment to stay ahead of the curve and position YTL PowerSeraya to be ready to capitalise on available opportunities arising in the future.



## Chairman's Message

"We continue to invest in our operating capability and efficiency with a view to positioning the Company for long-term growth. These investments reflect our commitment to stay ahead of the curve and position YTL PowerSeraya to be ready to capitalise on available opportunities arising in the future."

#### **GRATITUDE AND APPRECIATION**

I would like to express my deepest gratitude to the directors for their invaluable counsel in forging a united vision for brighter aspirations and a brighter future, especially during this challenging period. I would also like to extend my heartfelt thanks to the Senior Management team and staff of YTL PowerSeraya for their continued commitment and support. In spite of the challenging industry outlook, they have remained ever resilient and focused on delivering consistency and excellence in their day-to-day work. Their continued dedication and hard work towards the next growth milestone of our journey is important to the Group.

My appreciation also goes out to all our customers and business partners for the unflagging support towards YTL PowerSeraya, and the Union of Power and Gas Employees (UPAGE) for their valuable partnership with the Board and Management.

Thank you and God bless all of you.

TAN SRI DATO' (DR) FRANCIS YEOH SOCK PING

Chairman





## CEO's Message



### **OUR CORPORATE SCORE SHEET**

Despite a challenging financial year, YTL
PowerSeraya continues to keep abreast of industry
changes and react swiftly to market challenges and
opportunities. The Group has continued to maintain
a baseline of profitability and remains focused on our
longer-term growth agenda by keeping a firm hold on
operating efficiencies and profitability margins.

## RECORD EFFICIENCY GAINS, LOWER EMISSION LEVELS

In FY14/15, we made significant forward strides to improve our plant operating efficiency through upgraded capabilities and more extensive use of natural gas for power generation. The efficiency gains resulting from these efforts translated into a decline in total direct and indirect Greenhouse Gas (GHG) emissions by 20.8% compared to the previous financial year, to register at 3.92 million metric tonnes. This is a new record low since we began formal tracking of our carbon footprint in 2005. GHG Intensity from Power Plant Operations also dipped by 5.9% to 0.385 Mtons/MWh, exceeding our set target range.

#### **VIBRANT SUSTAINABILITY AGENDA**

YTL PowerSeraya also stepped up our energy efficiency and sustainability education and outreach efforts to customers and the community at large. The Company's Energy Makeover initiative, spearheaded by our retail arm Seraya Energy, continued to gain positive momentum with customers, recording 63.9 MWh annual savings and a corresponding avoidance of 28 tonnes in annual carbon dioxide emissions in FY14/15.

To raise greater awareness of water and climate change among the younger members of society, we launched the Punggol Learning Adventure for Youths (PLAY) water education programme in July 2014 in collaboration with the Waterways Watch Society. This programme is recognised by PUB, the national water agency, under their Adopt-A-Waterway scheme. A total of 360 primary and secondary school students participated in the programme this year and we hope to double our reach in this area in years to come. In the area of youth education on energy, the Company's flagship sustainability initiative, Responsible Energy Advocates Programme (REAP), continues to engage tertiary and pre-tertiary students in championing energy conservation at both personal and community-wide levels.



## CEO's Message

"YTL PowerSeraya continues to keep abreast of industry changes and react swiftly to market challenges and opportunities."

Our people development agenda remains rooted in a firm commitment to ensuring staff are nurtured and empowered with the necessary tools and skill sets to attain personal and professional success. In FY14/15, as part of the Company's plans for employee strength renewability, YTL PowerSeraya also awarded five scholarships under the Singapore Government Industry Scholarship (SgIS) and Energy Industry Scholarship (EIS) programmes to groom talented young individuals to join our workforce.

### **LOOKING AHEAD**

While the road ahead may appear to be a challenging one, we remain focused on our long-term view strategy of revenue diversification in both regulated and non-regulated businesses. The Company also aspires to advance the current positive momentum in enhancing operating efficiencies, by elevating our ongoing pursuit of brighter energy solutions and innovative ideas. This will enable us to continue delivering exceptional service and progressively even better value to our customers and the community.

### **HEARTFELT THANKS**

I would like to express my heartfelt thanks to all our staff for their dedication and continued consistency in service excellence in the face of on-going market and industry challenges. I am also deeply appreciative of the enduring commitment by our stakeholders, customers, UPAGE and business partners to building long-term relationships based on mutual trust and shared goals. With their continued partnership and support, we will forge on towards our shared vision of becoming a valued and leading provider of integrated utilities and energy solutions.

#### **CHAN SWEE HUAT**

Chief Executive Officer, YTL PowerSeraya





About This Report Messages From The Top Brighter Energy Solutions Governance

Brighter Performance Brighter Ideas for Environment

Brighter Aspirations GRI Content Index









**About** This Report Messages From The Top

Brighter **Energy Solutions**  Governance

Brighter Performance

**Brighter Ideas** for Environment Brighter Aspirations

**GRI Content** Index









## **Our** Sustainability

Through our five CSR Strategic Thrusts, we seek to improve upon our economic, environmental and social performance to realise our CSR Vision.

## ACHIEVING SUSTAINABILITY DURING CHALLENGING TIMES

Singapore's oil and gas industry continued to experience a season of strong headwinds this year due to a prolonged weakness in global oil prices. Downward pressure on market share and profit margins caused by intense competition from new entrants in the wholesale and retail electricity markets also made for a challenging operating landscape due to a situation of oversupply.

YTL PowerSeraya continued to pursue further revenue diversification in higher margin businesses and non-regulated markets such as oil storage tank leasing, bunkering and high-pressure steam. The Company also sought to ensure cost containment across the organisation where possible. This business strategy has proven itself successful in keeping the Company profitable under the challenging business environment. While maintaining its profitability, the company has improved its environmental and social performance by reducing its carbon footprint through efficiency improvements, exploring greener energy solutions, helping the disadvantaged in society, nurturing its human capital and constructing strategic partnerships to further its business as well as CSR goals.







## Our CSR Thrusts













## CSR Thrust: Investing in Green Capabilities

We are on a mission to discover new methods that will increase sustainability for energy solutions. Despite challenges, we are on a relentless pursuit to lay investments in greener capabilities.



Through measuring greenhouse gas (GHG) in our business operations, we have been publicly reporting the emissions and initiatives tied to it. Through this public broadcast we are constantly keeping the improvement of our GHG performance in mind.



## CSR Thrust: Build Strategic Partnerships

We live in an interconnected world where we leverage on each other for ideas, solutions and growth. Thus, we recognise the need to develop strong partnerships with key stakeholders to grow our social capital.



## CSR Thrust: Grow With The Community

Being a part of the community, it is important that we contribute meaningfully to it. Our staff enjoy being engaged in initiatives with a common social mission, as these efforts resonate with our Company's core values of nurture and respect.



## CSR Thrust: Nurture Human Capital

We acknowledge that ultimately, our employees are the main drivers of our business and we need to continue building our human capital. Nurturing human capital in YTL PowerSeraya is more than just developing our employees to be productive units for economic performance. It is also about creating a culture that embraces the philosophy of sustainability.







## MONITORING ENERGY AND CARBON FOOTPRINT

The implementation of the Energy Conservation Act in 2013 and a corresponding increase in legislation on water conservation have given rise to a growing trend of customers seeking energy efficiency improvements in their operations. This momentum is expected to increase as Singapore strives towards fulfilling the targets outlined in the Sustainable Singapore Blueprint and the Singapore Climate Change Strategy. In tandem with the greater focus on growing with its non-regulated business, the Company is keeping an eye on the energy and carbon footprint of its high pressure steam and oil storage tank leasing activities.

To do its part in conserving the environment, YTL PowerSeraya keeps a close watch on improving its energy and water efficiencies. Despite the constraints of limited land and the renewable energy disadvantaged situation in Singapore, the Company continues to explore opportunities to adopt renewable energy with the hope that it becomes a future reality.

#### **GROWING WITH THE LOCAL COMMUNITY**

YTL PowerSeraya seeks to be a responsible corporate citizen by delivering positive impact to the local community and engaging them on environmental issues. This is done through the continual improvement of its environmental performance at its power plant to reduce greenhouse gas emissions, air emissions and pollution to the sea.

The second is through its community outreach programmes such as the REAP (Responsible Energy Advocates Programme) which seeks to educate youths on energy and water conservation.

In alignment with Singapore's aim for a more inclusive society, the Company has been providing support for the disadvantaged in society through the adoption of the Goodwill, Rehabilitation and Occupational Workshop (GROW), a programme under the umbrella of the Cerebral Palsy Alliance of Singapore (CPAS), which provides vocational training and sheltered employment to individuals with cerebral palsy.

## STRENGTHENING STRATEGIC STAKEHOLDER PARTNERSHIPS

YTL PowerSeraya's collaborative relationships with industry regulators help it to deliver innovative solutions that collectively benefit the Company, community and the environment. The Company's stakeholders in this area include the Energy Market Authority of Singapore (EMA) and the National Environment Agency (NEA). The Company deals daily with the Energy Market Company and participates regularly in policy development consultation meetings led by EMA. It also constantly monitors its environmental performance through ensuring full compliance with NEA's energy, waste and air emissions management measures.





YTL PowerSeraya's other significant stakeholders include the employee union and contractors. As a significant proportion of its employees is unionised, it is imperative that the Company works with the Union on matters pertaining to staff well-being, remuneration and productivity. The Company also outsources some manual work to contractors whose workforce comprises mainly foreign workers. It therefore monitors labour market conditions, such as the recent tightening of foreign labour inflows into the country.

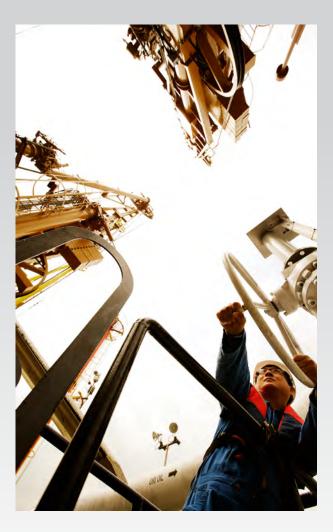
#### NURTURING THE WORKFORCE

Providing a supportive working environment that enables its people to excel creates a happy and healthy workforce and enables both the Company and its employees to reach for greater heights of success. The Company invests significantly in employees' career development through classroom and on-the-job training. Attractive scholarship and internship schemes also constitute a key part of the Company's succession

planning roadmap to address the challenge of an aging workforce. Employees are also encouraged to pursue work-life balance by participating in Company-organised family and health-related activities by the Vibrancy Club, which is managed by staff volunteers.

#### **MANAGING RISKS EFFECTIVELY**

The Company's participation in the regulated wholesale and retail electricity markets and non-regulated businesses such as oil storage tank leasing, bunkering and high pressure steam exposes it to regulatory trading risks. In recent years, the addition of smaller energy consumers to its customer mix has also raised the Company's credit risk exposure. To that end, appropriate risk management policies and procedures along with other corporate governance systems, play a crucial role in protecting the Company's interests.









## UNDERSTANDING OUR SUPPLY CHAIN RISKS

### **Fuel and Water Supply Risks**

Sourced in the form of heavy oil and natural gas, fuel serves as YTL PowerSeraya's predominant input that enables the Company to fulfil customers' demands for electricity, high pressure steam and potable water. As such, a stable and readily available supply is of key importance to the Company's operations.

Fuel supply risks can be due to upstream supply disruptions arising from planned or unplanned maintenance works, equipment failure or pipeline damage. To ensure a buffer against fuel supply shocks, YTL PowerSeraya maintains a 90-day fuel oil stockpile in line with the industry regulatory requirements. The Company also has dual sources of natural gas as feedstock to the combined cycle power plant units. Apart from off-taking PNG (Piped Natural Gas), the Company also off-takes LNG (Liquefied Natural Gas) from SLNG (Singapore's own LNG Terminal) which imports LNG from global markets. The imported LNG is stored in tanks at SLNG's premises. The diversification of fuel sources by YTL PowerSeraya has resulted in a more sustainable and secure fuel supply model.

To meet its own plant processing needs in addition to its high pressure steam and potable water obligations

to customers, the Company has also taken steps to diversify its sources of water supply. More than 95% of the Company's power plant needs is met through renewable water resources comprising recycled water (NEWater) and desalinated water from its in-house desalination plant. Collectively, these pro-active measures for crisis preparedness have ensured energy security and business continuity for the Company's operations in the event of supply disruption.

### **Production Risks**

Optimisation of the operational capability of the Company's power plant units is critical to producing electricity, high pressure steam and potable water to its customers. To mitigate production risks and ensure safe and efficient operations, the Company undertakes a combination of scheduled and condition-based maintenance regimes. It also conducts regular training for its workforce and maintains strict adherence to the ISO 9001, ISO 14001 and OHSAS 18001 management standards.

In FY14/15, the average plant availability factor for gas plants (which account for 100% of the total steam output and 99.6% of total electricity output) was above 90%. This figure is higher than the minimum requirements (80%) set by the Energy Market Authority (as Power System Operator).





## **Cyber Security Risk**

A robust information security system is important as it helps to identify and manage risks to key information and systems assets, minimising the incidence of cyber security attacks on the power plants. To address this need, YTL PowerSeraya established the ISO 27001 Information Security System in FY13/14. The ISO 27001 requires that the power plant identify and manage risks to vital information and system assets.

It also serves to check that safe security procedures are practiced consistently.

In November 2014, a joint Cybersecurity desktop exercise with the Energy Market Authority (EMA) was conducted successfully by the Singapore Infocomm Technology Security Authority for 13 power sector participants including YTL PowerSeraya. An evaluation following the exercise found that EMA and the power generating companies have standard operating procedures in place to handle cybersecurity incidents. On the other hand, some areas for improvement included raising greater awareness on the Industrial Control System (ICS) technical fault, better information sharing as well as smoother coordination between Corporate IT and ICS engineers on cyber incidents.





## **Our** Materiality

#### WHAT IS MATERIAL

The Company's sustainability context and the five CSR Strategic Thrusts described earlier provide the basis of what is material. The interests of the different stakeholders also help shape what would be material to the Company. What is most material to the Company is shown in the following tables.

## ASPECTS MOST MATERIAL TO THE ORGANISATION WITHIN THE **OUTSIDE THE ASPECTS ORGANISATION ORGANISATION COMMENTS Economic** Financial Performance Market Share **Indirect Economic Impacts** The Company not only provides gainful employment to its employees but also contributes significantly to the Singapore economy with the goods and services it procures locally. Governance Compliance As a company that operates in the highly regulated electricity business in Singapore, it has to comply with the rules and regulations set by the Energy Market Authority (EMA). In addition, the Company participates actively in the energy development and policy making process spearheaded by EMA. Leadership **Ethics** The Company operates in Singapore, a country known for its strong ethics, Anti-Corruption high governance standards and low tolerance for corrupt practices. Risk Management



## **Our** Materiality

ASPECTS	WITHIN THE ORGANISATION	OUTSIDE THE ORGANISATION	COMMENTS
Environmental			
Climate Change & Emissions	•	•	The Company imports natural gas from overseas locations as its predominan fuel for its electricity and steam generation business. All natural gas is source overseas via an aggregator and not directly from a natural gas supplier. Information on the energy consumed in the transportation/ conveyance of natural gas and associated GHG emissions is difficult to obtain and thus repo
Resource Efficiency (Energy & Water)	•		Energy/water efficiencies, air emissions, effluent and waste are solely within the control of the Company. Impacts outside of the Company have very little effect on this aspect.
Emissions	-		
Effluent and Waste	-		
Social			
Health & Safety	•	•	Health & safety performance is entirely within the control of the organisation. The Company seeks diligently to comply with the Health and Safety regulations of the country.
Talent acquisition and retention	•	-	The Company maintains scholarship programmes with educational institution as part of its talent acquisition strategy.
Employee Well-being		-	
Freedom of Collective Bargaining	•	•	The Company works closely with the union on a collective agreement to consist issues pertaining to remuneration, staff benefits and career development.
Impact on Local Community	•	-	The Company makes deliberate attempts to develop its social capital throuits engagement with its key stakeholders as well as the disadvantaged in the local community.
Stakeholder Engagement and Partnerships			





## **Operations**Review



#### **SERAYA ENERGY**

Seraya Energy's market share in the contestable retail electricity sector decreased to 20.5% in FY14/15 as compared to 24.3% in FY13/14. Correspondingly, sales volume reached 6,330GWh for the year ended 30 June 2015.

In FY14/15, economic generation capacity increased by 13.8%, as compared to FY13/14. Five new retail licenses were issued in FY14/15.

Despite the market challenges of the last financial year, Seraya Energy continued to pull in a resilient performance, successfully reaching out to more than 15,000 newly eligible companies and increasing its portfolio of Small and Medium Enterprises (SME) customers by over 50% in FY14/15. The team also enhanced its customer touch-point processes to ensure efficient and seamless onboarding of the large number of new customers.

As challenges continue to persist in the retail electricity sector, Seraya Energy remains focused on creating greater value for its customers. YTL PowerSeraya's newly obtained Gas Retail License presents new windows of opportunity for the team to reach out to customers who also use natural gas for their operations. By continuing to actively engage its customers and helping them to manage their energy costs, Seraya Energy believes it will eventually become the 'retailer of choice' for more contestable consumers.

<sup>&</sup>lt;sup>1</sup> Calculated using average of monthly economic capacity in FY2014/15 divided by average of monthly economic capacity in FY2013/14.





## **Operations**

## Review

## PETROSERAYA (TRADING AND FUEL MANAGEMENT)

Revenue for the year ended 30 June 2015 was S\$213.8 million, while Net Profit After Tax (NPAT) was S\$4.6 million. PetroSeraya completed its asset development plans on schedule in January 2015. Commercial operations picked up speed with its upgraded jetty facilities to accommodate various vessels and oil tankers, while new additional fuel oil storage tanks were leased to customers to meet their fuel oil storage needs.

In the year ahead, the team's commercial operations in the oil terminal and oil storage business will be central to maintaining its substantial growth in the dynamic fuel oil and related environment. PetroSeraya also plans to boost its current storage capacity of 870,000 cubic meters in the near future, subject to customer demand for more oil storage.







## **Operations**

## Review

#### **UTILITIES AND ENERGY MARKETS**

For the financial year in review, the Company sold 8,457GWh of electricity and captured a generation market share of 18.0% as compared to 20.5% in FY13/14. The drop was largely attributed to strong competition arising from the commercial operations of new plants.

To ensure safe and reliable operations for its four Combined Cycle Gas Plant units, the Utilities team completed two remaining major inspections including upgrades in the last fiscal year. Similar inspections were conducted in FY13/14 on two of the Company's Combined Cycle Gas plant units. All inspections were completed efficiently through close collaborations across work groups, with meticulous

emphasis on safety and quality. The team also demonstrated its competence in the re-commissioning and returning of one block of combined cycle plants to commercial operation in 19 days, ahead of its targeted schedule of 25 days. As a result of the efficient turnaround, the gas plant availability factor was increased by 0.4% against its target.

Re-certifications were successfully achieved for the ISO9001, ISO14001, OHSAS18001 and ISO27001 standards in the last financial year. The Company is fully committed to maintaining high standards in its quality, environmental, health, safety and cyber security management systems.







## **Operations**Review



#### **PROCESS & INNOVATION**

In FY14/15, the Process & Innovation (P&I) team continued to focus on upgrading and enhancing existing key systems. These included introducing new features to the company's Trade Capture system as well as enhancements and process changes to the Plant Asset Management system – which is vital to our plant operations and maintenance.

Through YTL PowerSeraya's growing adoption of Business Intelligence software, business users from the Energy Markets department, retail arm Seraya Energy as well as the Enterprise Risks Management team (ERM) have been able to create and use their own personal dashboards to gain actionable insights for business decisions.

Over the last fiscal year, YTL PowerSeraya also successfully moved its on-premise email platform to Google. The Company will continue to explore the adoption of technology platforms to enable greater collaboration and productivity for employees. In view of the Company's recent entry into the gas retail market in April 2015, the P&I team has set its sights on driving further enhancements to its Gas Market system in the year ahead to facilitate gas retail transactions. The team will also pursue its ongoing efforts to improve and enhance existing technological systems supporting the operational needs of the various departments within the Company.





## **Operations**

## Review

#### **HUMAN CAPITAL**

The last financial year saw a more active internal job market with varied deployment between departments and supportive cross-training. Apart from enabling staff to develop and grow in their new roles, such continued efforts enhance the Company's organisational agility and capability, and contribute towards building a nimble, competent and competitive workforce.

To lay a future talent pipeline for the company and the industry, YTL PowerSeraya continued its support for Scholarships under the Singapore Industry Scholarship (SgIS) and Energy Industry Scholarship (EIS) programmes. In addition to conducting plant visits and talks for students and lecturers, new internship opportunities for junior college students have been added to existing internship tie-ups with polytechnics and universities.

Creating an inclusive workplace where every staff is valued and respected remains a key priority for the Company. Following the completion of an employee opinion survey, Engagement Champions across the Company's different business and support groups were appointed to share the results of the survey and to involve all staff in identifying relevant interventions to close gaps. Through this, YTL PowerSeraya seeks to become a better place to work and establish itself as an employer of choice.

The Company's efforts in promoting and sustaining a comprehensive workplace health programme was duly recognised with a first Gold award win in the 2015 Singapore HEALTH Awards, organised by the Health Promotion Board. This award has inspired YTL PowerSeraya's workplace health champions to roll out new workplace health initiatives in the coming year.





YTL PowerSeraya aspires to the highest standards of corporate governance in order to establish a strong business foundation that enables continued long-term value creation for the Company and its stakeholders.



Good corporate governance, coupled with high standards of professionalism and business accountability, is integral to safeguarding the Company from risks and creating long-term value for all stakeholders. In support of this, the Company has established a robust governance structure and system, bolstered by strong internal controls and practices to ensure the interests of its shareholders and stakeholders are protected.

YTL PowerSeraya's Code of Ethics is guided by the Company's Core Values, and defines the corporate culture within which employees operate. The importance

of upholding integrity serves as a fundamental pillar to the Company's pursuit of excellence in business performance.

The depiction in the next page seeks to provide an understanding of the Company's corporate governance framework. The roles undertaken by the Company's Board of Directors (BOD) are also specifically explained to enable readers to better understand their involvement in environmental and social performance, as well as illustrate their channels of communication. The Company's risk management and emergency management practices are also covered in this section.

a year on issues pertaining

controls and compliance.

to financial reporting, internal



# Overview of Corporate Governance

## **Structure & Systems**

## The BOD is assisted by three committees:

**Function**: The BOD is the Company's

highest governance body that provides organisational oversight in areas such as business strategy, risk management, employee compensation and

compensation and company policies.

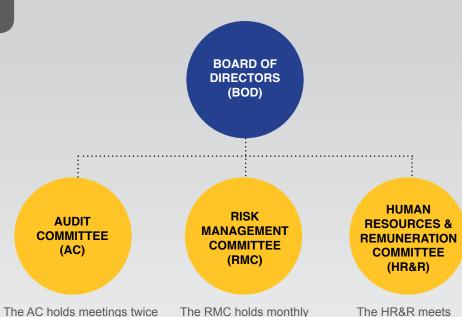
YTL PowerSeraya.

**Composition**: The BOD consists of eight

members,three of whom are non-executive\*
members. The BOD is headed by a Chairman who is not an executive officer of the Company. Of the five executive members of the BOD, one is the Chief Executive Officer of

\* A non-executive director is generally considered a director who has no involvement in the day-to-day running of the Company and is not employed by the Company.

As such, a non-executive director will usually devote part of his time to the affairs of the Company as an independent adviser on matters of policy and strategy.



The RMC holds monthly meetings to monitor and manage risk exposures as well as on risk-related policies.

The HR&R meets twice a year to evaluate matters on human resources policies and compensation matters.

Department conducts periodic reviews to assess the adequacy and effectiveness of the Company's internal control structure. Internal audit observations and activities are reported to the Audit Committee on a quarterly basis. As and when necessary, the department conducts investigations into potential fraud incidents and fraud risk awareness workshops for relevant staff in the organisation.

The Internal Audit







## **Code of Ethics**

The <u>Code of Ethics</u> governs how employees should go about conducting their day-to-day business activities. The Code aims to address ethical concerns which may compromise company interests or result in financial risks to the Company. Issues such as insider trading, fraud and bribery are covered in the Code.

Under the Code, employees are required to declare any potential Conflicts of Interests that may arise in procuring goods or services for the Company. The Code also includes a **Whistle Blowing Policy** which provides a channel for employees to report to the Chairman of the Audit Committee, any reasonable suspicion of corruption, fraud or other inappropriate acts which place the employees or organisation at risk.

## **Culture**

The Company's Core Values VIBRANT (Venture, Innovation, Best Practices, Respect, Accountability, Nurture, Teamwork) guides our employees' behaviours, attitudes and relationships to form the organisation's working culture. This set of Core Values is complemented by the Code of Conduct to help nurture healthy and positive employee relations and an organisation that strives for business excellence while upholding high levels of integrity and accountability.





## BOARD'S SUPERVISION OF COMPANY'S PERFORMANCE AND COMMUNICATION LINES WITHIN THE COMPANY

There are no minority shareholders in YTL PowerSeraya. As YTL PowerSeraya is a wholly-owned subsidiary of YTL Power International Berhad, the latter appoints the directors on the Board of YTL PowerSeraya. The process of sourcing and considering candidates for appointment as directors to the Board involves scrutiny of candidates' qualifications and experiences by the Company's shareholders in relation to the prevailing composition of the Board's expertise and the desired profile.

The Board meets on a quarterly basis for updates on the progress of the Company's performance. It provides advice to address issues facing YTL PowerSeraya and delivers strategic direction to enable the Company to move forward. Issues covering financial, environmental and social subjects are tabled and discussed regularly at the Board level. The quarterly Board meeting also serves as a formal channel for employees to table recommendations through Board papers that have gone

through a process of consultation and vetting by the respective heads of business divisions for materiality and relevance.

Executive directors also participate in weekly senior management meetings where strategic and operational issues covering the Company's economic, environmental and social performance are presented and discussed. Issues and initiatives pertaining specifically to sustainability are tabled at these weekly senior management meetings by the Vice President of Corporate Services, who has direct oversight over CSR matters. The Vice President of Corporate Services is in turn assisted by a dedicated Sustainability Department.

The Board is assisted by the Audit, Risk Management and Human Resources & Remuneration Committees. Recommendations provided by these Committees help the Board formulate strategies and make informed decisions on a wide range of organisational issues. When necessary, the Board appoints external consultants and auditors to augment expertise and provide advice on specific company matters.

## LINKAGE BETWEEN COMPANY PERFORMANCE AND COMPENSATION FOR BOARD MEMBERS AND EMPLOYEES

The members of the Board are not paid director's fees for the roles and responsibilities they carry out.

Executive directors however, are remunerated.

All of the Company's employees are covered under an established and structured performance management system where bonus and remuneration are tied to the performance of both business groups and individuals. This includes the environmental performance of the power plant operations and environmental initiatives organised or supported by the organisation for employees and the community. The Company's social performance is also considered. This consists of the various community programmes carried out under the corporate social responsibility goals as well as matters concerning human capital.





The wage increase and variable bonus exercise conducted annually by the Company takes into account inputs from independent consultants, the Singapore National Wages Council (NWC) and UPAGE (Union of Power and Gas Employees) in order to arrive at the proposed remuneration package for employees. To guide decisions on wage increases, the Company takes into consideration the guidelines from the NWC and surveys from independent remuneration consultants. The annual variable bonus is determined based on the Company's financial performance and industry benchmarks and practices. For bargainable staff, the wage increase and variable bonus payment are negotiated with UPAGE every year. All these inputs culminate into a set of annual wage increase and variable bonus payout recommendations, which are reviewed and endorsed by the HR & Remuneration Committee.

To ensure that YTL PowerSeraya's remuneration practices are competitive, the Company participates in remuneration benchmarking every year with independent consultants. From time to time, the Company also engages independent consultants to review salary structures for external equity and market competitiveness. A Collective Agreement Negotiation

that occurs every three years with the UPAGE ensures a regular review of the salary structure and benefits provisions for bargainable staff.

#### **ENTERPRISE VALUE PROTECTION**

A precautionary approach is taken at YTL PowerSeraya to protect the enterprise value of the company. A structure is in place to manage risks at all levels starting from the Board of Directors right down to the risk owners of the different business units. The Board of Directors are responsible for determining the type and level of risks that the Company undertakes in achieving its corporate objectives. This is achieved through the enterprise-wide corporate risk statements, framework and policies approved by the Board. Because of the changing business environment and for alignment with the company strategy, a risk posture statement defining the Group's risk appetite is submitted and approved by the Board of Directors on an annual basis. The Board delegates the authority to formulate, review and approve non-major policies on the monitoring and management of risk exposures to the Risk Management Committee. The Risk Management Committee (RMC) which meets monthly to deliberate on enterprise-wide risk matters, proposes and recommends major risk-related policy decisions to the Board for approval. The RMC is chaired by the Chief Executive Officer. Members include the

Chief Risk Officer, the Senior Vice President of Utilities, the Assistant Vice President of Corporate Finance, the Head of Enterprise Risk Management and a member from the Board of Directors.

Under the risk management framework, all business units are required to identify enterprise risks for their respective businesses. This includes environmental and social risks such as oil spills, pandemic disease outbreaks, human capital loss as well as health and safety risks. Through a filtering process of the identified risks, a list of significant risks is established and subsequently documented in the Corporate Risk Register. The business units are required to implement mitigation control measures to minimize the significant risks.

Regular risk monitoring and reporting are administered by the Enterprise Risk Management (ERM) Department to enable early detection and escalation of risks for review and appropriate action where necessary. The ERM Department collates all reports from the risk owners on a half-yearly basis. The ERM Department works hand-in-hand with the various business units to manage the risks of the company such as credit and operational risks.





#### **ENTERPRISE RISKS IN THE NEAR FUTURE**

From mid-2014 to 2015, oil and natural gas prices remain depressed. For the company whose main raw materials are natural gas and heavy fuel oil, these events exposes the company to the on-going risks of oil price fluctuation. Having a good understanding of the dynamics of macro geopolitical events and its impacts to the oil and gas markets coupled with appropriate risk management mechanisms at the micro level (i.e. via hedging and limiting open positions) are key to minimising losses as well as seizing opportunities for making gains. The Enterprise Risk Management Department (ERM) has to constantly keep abreast of such macro trends and make adjustments to risk management processes in efforts to minimize the risk exposure to the company.

With the world economy heading into uncertain times since mid-2015, the company continues to keep an eye on counterparty risk. Looking into the future, the company may encounter additional credit risks arising from the acquisition of smaller accounts by

YTL PowerSeraya's electricity retail arm, Seraya Energy. Smaller account holders that have low working capital and less established account payable processes may result in Seraya Energy being exposed to a higher risk of delayed payments or default in payments.

#### **REGULATORY RISK MANAGEMENT**

As a major participant in the highly regulated electricity market, the Company is required to comply with the Market Rules administered by the Energy Market Company. Non-compliance would result in sanctions such as financial penalties. The Company is thus exposed to regulatory risks.

#### **MANAGING FRAUD RISKS**

A Fraud Risk Management (FRM) framework and policy exists in the company to protect the interests of shareholders, employees as well as other stakeholders who have dealings with the company. The overall responsibility of implementing and overseeing the FRM framework lies with the Chief Risk Officer who is in turn supported by the Internal Audit Department in relation to

the FRM framework. The Internal Audit Department reports directly to the Audit Committee.

Close to 75% of the departments in the Company was analysed by the Internal Audit Department in FY14/15. No fraud cases were found during this period. Due to the re-organisation of the Enterprise Risk Management and the Internal Audit departments in FY14/15, fraud risk awareness sessions was temporarily put on hold with a view to resuming them in the near future.







Complementing the Fraud Risk Management Policy are the Code of Ethics and the Code of Conduct. The former serves to guide employees in making sound and ethical decisions while the latter aims to uphold the integrity and image of the company through employee's diligence and due care in the discharge of their duties.

The company takes a serious view of corrupt practices. Under the Code of Conduct, which is communicated to all new employees who join the organisation, an employee is liable for immediate dismissal if he/she is found to have demanded, offered or accepted bribes or any illegal gratifications. The Code of Conduct is covered under the Employee Handbook, an electronic copy which is made available to all employees in the company intranet. As a company whose business operations is based solely in Singapore, the risks associated with corruption is deemed to be low. Singapore was ranked the seventh least corrupt country in the world in the 2014 Corruption Perception Index compiled by Transparency International.

## MANAGING EMERGENCIES AND DEVELOPING CONTINGENCIES

YTL PowerSeraya is committed to safeguarding the wellbeing of employees, contractors, customers, the public and the environment. The Company has established a three-tier response framework for handling emergencies which could potentially escalate into crisis situations.

## THREE-LEVEL RESPONSE FRAMEWORK FOR HANDLING EMERGENCIES

At present, the framework identifies 12 major incidents that could escalate into a crisis situation. Each incident has a corresponding response/contingency plan to deal with the associated emergency situation when it occurs. These plans are reviewed periodically to ensure alignment with updates and changes in business operations and industry regulations.

Level 1

The Site Incident Response Team responds and controls minor incidents.

Level 2

The Emergency Management Team handles more serious operational incidents with wider potential implications.



The Crisis Management Team, which is responsible for the protection of the Company's value and image, deals with strategic issues and high-level shareholder communications during an escalated incident.





## **Performance**

## Overview

In spite of challenging conditions in the past year, the Company continues to focus on its long-term goal of delivering value to its customers and stakeholders, through a balance of the economic, environmental and social imperatives.

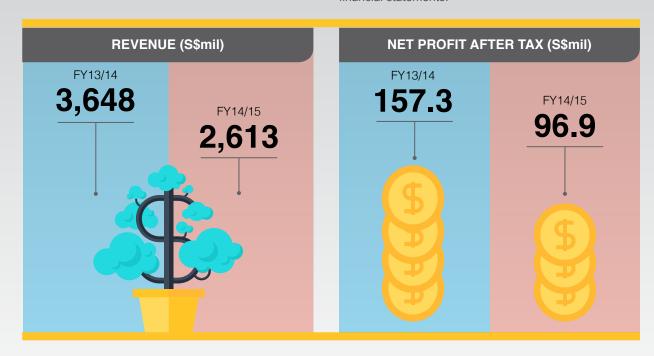
#### **REVENUE**

The Company's revenue for the year ended 30 June 2015 decreased 28.4% as compared to the previous financial year. This was due mainly to lower electricity prices, which were in turn driven by lower gas prices, lower generation units sold and lower trading revenue owing to lower fuel oil prices.

#### **PROFITABILITY**

The Company's net profit after tax for FY14/15 ended at S\$96.9 million, 38.4% lower than FY13/14. This was due largely to lower generation units sold and more intense competition in the market.

Detailed financial information such as operating costs and employee wages can be found in the audited financial statements.







## Performance Overview

#### **COMMUNITY INVESTMENTS**

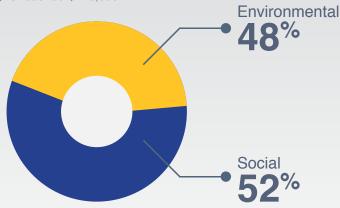
The Company makes community investments comprising cash or in-kind donations and sponsorships for environmental and social causes, as well as expenditure on environmental and social programmes/ initiatives. These community investments are intended to benefit the local community, which includes our key stakeholders and customers. The investments are divided into two categories - environmental efforts and social efforts.

Close to half of YTL PowerSeraya's community investments is channelled towards environmental efforts such as providing education and raising awareness on

energy and water conservation via the Responsible Energy Advocates Programme (REAP) and Punggol Learning Adventure for Youths (PLAY) programmes. The Company also runs a customer engagement initiative called Energy Makeover where selected customers get to enjoy energy efficiency retrofits. On the social efforts front, the Company continued to maintain its support for adopted charity Goodwill Rehabilitation Occupational Workshop (GROW) under the Cerebral Palsy Alliance Singapore and intensified its efforts on nurturing young talents through scholarship programmes benefitting tertiary and pre-tertiary students.

### **Community Investments**

in FY14/15 reached \$215,000





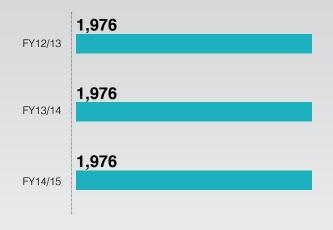


## Performance Overview

#### **GOVERNMENT ASSISTANCE**

Over the years, YTL PowerSeraya has benefitted from pro-business measures provided by the government. In the year ended 30 June 2015, the Company received close to S\$2 million in government assistance from tax allowances for its capital investments in the Fuel Gas Compressor (FGC) and the Co-generation plant.

#### Amortisation of Tax Allowance ('000) in S\$



## EMPLOYEE SOCIAL SECURITY CONTRIBUTIONS

Singapore employers are required by law to make monthly contributions to the Central Provident Fund (CPF) for their employees. By definition, an employee is any person, excluding foreigners with no Permanent Resident status in Singapore, who is employed in Singapore and any Singaporean seaman who is employed by an employer under a contract of service or other agreement entered into in Singapore. The CPF scheme is a compulsory comprehensive savings plan for working Singaporeans and permanent residents and serves primarily to fund their retirement, healthcare and housing needs. It is different from other jurisdictions where the employee's retirement funds are met by the organisation's pension funds.

Every month, YTL PowerSeraya makes contributions to its employees' CPF. The employer CPF contribution rate is a percentage of employees' prevailing wages and varies according to age. In FY14/15, the Company's contributions to its employees' CPF totalled \$\$3,739,537, covering 98.3% of its workforce.



### Overview

#### SUPPORTING THE LOCAL ECONOMY

The Company's operations are based solely in Singapore, a country with no natural resources, including oil and gas. In the absence of local suppliers of oil and gas, YTL PowerSeraya relies on overseas suppliers to fulfil its fuel oil and natural gas supply needs. While the Group does not have a policy for preferring locally-based suppliers, a significant proportion of the non-oil related goods and services purchased by YTL PowerSeraya and its subsidiaries is from local suppliers based in Singapore.

The Company has a supplier qualification process that requires suppliers to declare that they have certified management systems such as the ISO 14001 before being granted 'Approved Vendor' status. In FY14/15, 50% of the goods and services provided by the Company's suppliers - as measured by goods receipts value - were screened for their environmental credentials. None of these were new suppliers^. Only suppliers with significant contract values of S\$100,000 and above are subject to environmental criteria screening under the Company's current procurement practices.

Based on goods receipts of non-oil products and services for the five-year period of FY10/11 to FY14/15, an estimated 96.3% of the purchases are from local suppliers<sup>+</sup>.

Based on Goods Receipt (non-oil)					
Year	% Local	% Overseas			
FY10/11	94.4%	5.6%			
FY11/12	96.3%	3.7%			
FY12/13	92.7%	7.3%			
FY13/14	99.4%	0.6%			
FY14/15	98.6%	1.4%			
5-Year Average	96.3%	3.7%			

These figures demonstrate the continued significant percentage of spending by the Company in contribution to the local economy.

#### SUPPLIER CONDUCT

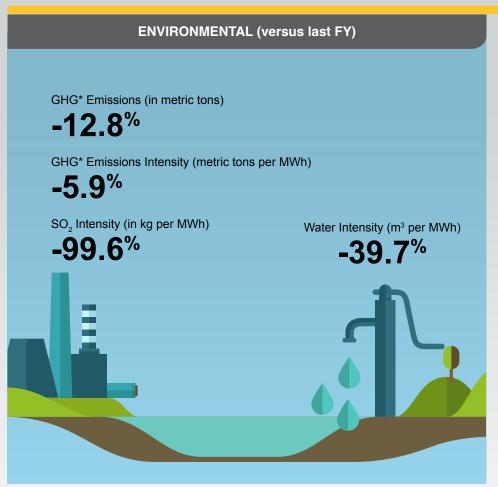
All suppliers/vendors providing goods and services to the Company are required to abide by the terms and conditions stated in the contract documents. The terms and conditions issued at the RFQ (Request For Quotation) stage (governing compliance to local laws and regulation relating to environmental, health and safety laws, the use of illegal foreign labour, the use of child labour, fair wages for their workers and freedom of their workers to join trade unions) are more stringent for contracts of higher value and for works & services. In addition, the Code of Conduct for Contractors and Contract Workers in the Power Station (specifying guidance on safety, health and welfare) are issued at the RFQ stage for suppliers of works and services of higher contract value.

<sup>^</sup> New suppliers are suppliers/vendors that have never supplied goods/services to the Company prior to FY12/13.

<sup>+</sup> Local suppliers are those to whom the purchase order is issued to a Singapore registered company.



### Overview











### Overview







### Overview

#### **MILESTONES**



**SEPTEMBER 2014** 



**SEPTEMBER 2014** 



**OCTOBER 2014** 



**JANUARY 2015** 



**FEBRUARY 2015** 

#### Superbrands 2014 award

YTL PowerSeraya's retail arm, Seraya Energy, was presented with the Business Superbrands Award 2014. This is the third time Seraya Energy has won this award, a recognition of the company's continued efforts in maintaining its strong brand presence in Singapore.

#### Two awards at the CCAS Contact Centre Awards 2014

Seraya Energy received Silver for the Best Contact Centre Manager and Gold for the Best Contact Centre at the Contact Centre Awards 2014, organised by the Contact Centre Association of Singapore (CCAS).

#### Recognition at the Asia Pacific Contact Centre Association Leaders (Beijing)

Seraya Energy represented Singapore to receive recognition in Beijing at the APCCAL level as a Best Call Center Award recipient from Singapore.

# Commences operations of upgraded terminal and tank facilities

The company invested \$65 million to upgrade its fuel oil storage tanks and expand its jetty terminal to meet customers' fuel oil storage needs as well as accommodate various vessels and oil tankers. It is now able to lease eighteen storage tanks (fourteen fuel oil and four distillates) over its previous eight storage tanks. The project also doubled the terminal's efficiency to being able to concurrently manage at least six operations of fuel oil transfer.

#### YTL PowerSeraya Partners Waterways Watch Society for PLAY

YTL PowerSeraya sponsored a three-year project named PLAY (Punggol Learning Adventure for Youths), in partnership with Waterways Watch Society, to raise youths' awareness and knowledge of water issues at a global and local level. Under this programme, a targeted 1,200 students will cover an educational trail at the Punggol Waterways over the next three years.



### Overview

#### **MILESTONES**











**MARCH 2015** 

# Singapore HEALTH Award 2014

In recognition of the company's Workplace Health programmes, which encourages and helps employees to keep healthy and active lifestyles, YTL PowerSeraya was awarded with a Gold Singapore HEALTH Award by the Singapore Health Promotion Board.

# PUB Water Efficient (Building) Award

**MARCH 2015** 

The company received PUB's Water Efficient (Building) Award for its significant potable water usage reduction by 40%. To achieve this, effort was put in to implement water saving initiatives around Pulau Seraya Power Station, where staff helped to install water saving tap thimbles, push-type water taps and water bags flushing tanks.

#### YTL PowerSeraya Begins Retail of Natural Gas

YTL PowerSeraya expanded its energy portfolio to include retailing of natural gas as part of the company's diversification strategy. This allows the company to further expand its customer base.

#### **AUGUST 2015**

# YTL PowerSeraya Joins the UN Global Compact

The company signed a pledge of commitment to abide by the United Nations (UN) Global Compact's 10 universally accepted principles. The principles cover human rights, labour, environment and anti-corruption. The pledge reinforces YTL PowerSeraya's continued efforts to improve energy and water efficiency, as well as its commitment in nurturing staff through training and engagement in CSR initiatives.

#### **SEPTEMBER 2015**

# Community Chest's SHARE Bronze Award

As a strong supporter of SHARE, YTL PowerSeraya was awarded again with the Community Chest's Bronze Award. The award is a testimony of the company's ongoing fund-raising efforts for Community Chest's beneficiaries and its partnership with Community Chest.











About This Report Messages From The Top Brighter Energy Solutions Governance

Brighter Performance Brighter Ideas for Environment

Brighter Aspirations









YTL PowerSeraya constantly seeks to promote environmental conservation efforts and encourage prudent resource management within the Company and with its stakeholders.



#### **Progressive Growth In Climate Change Action**

The Company continues to reduce its direct Greenhouse Gas (GHG) emissions. This year, direct GHG emissions from power plant operations dipped to 3.76 million metric tonnes. This is the first time it has gone below 4.0 million metric tonnes since the company began measuring GHG emissions. GHG Intensity (Scope 1),

which measures the GHG emissions for every unit of energy produced from the power plant, saw a 5.9% drop compared to the previous financial year to register at 0.385 metric tonnes per MWh. This surpasses the 3-Year GHG Emissions Target Range for the period of FY2013 to FY2015 of 0.40 to 0.43 metric tonnes per MWh.





The reduction in Scope 1 GHG emissions is in large part attributable to the usage of natural gas as opposed to the Company's reliance in previous years on heavy fuel oil and diesel for power generation. In FY14/15, approximately 99.7% of the power generated was from natural gas, a remarkable improvement from 82% two years ago. As the least carbon intensive fossil fuel, natural gas is an especially cost-effective avenue for renewable energy-disadvantaged locations such as Singapore. In addition, the overall plant thermal efficiency increase of 1.5 percentage points in FY14/15 (about 88% due to fuel switch from heavy fuel oil to natural gas and 12% attributed to plant efficiency improvements) as compared to the previous financial year also contributed to the lower GHG emissions.

## RESPONSIBLE POWER PLANT ENVIRONMENTAL PERFORMANCE

The power plant consumes significant amounts of fuel sources and water in order to produce electricity, high pressure steam and potable water. In generating these outputs, the process results in air emissions such as sulphur dioxide and carbon dioxide, as well as the discharge of effluent into the sea.

All emissions are responsibly managed by the Company to ensure compliance within local environmental regulatory limits. YTL PowerSeraya uses the ISO 14001 environmental management system (EMS) to monitor the environmental performance of its power plant Environmental indicators are tracked against objectives and reported on a monthly basis within the Company's relevant departments. A management review of the environmental objectives and EMS procedures is conducted annually as part of continuous improvement efforts.

#### **ENVIRONMENTAL GRIEVANCE MECHANISM**

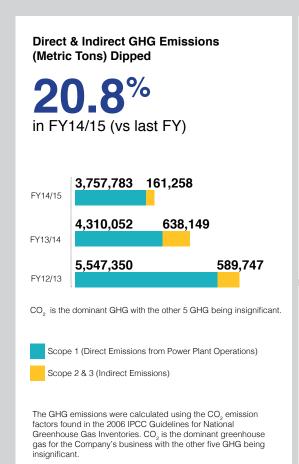
Complaints or grievances raised by external parties on environmental matters is covered under a procedure in the Company's ISO 14001 Environmental Management System. Under this procedure, environmental complaints are captured in the Environmental Communications Log and escalated to relevant departments for resolution as well as the Corporate Communications Department for external communications management. There were no environmental grievances raised in FY14/15.

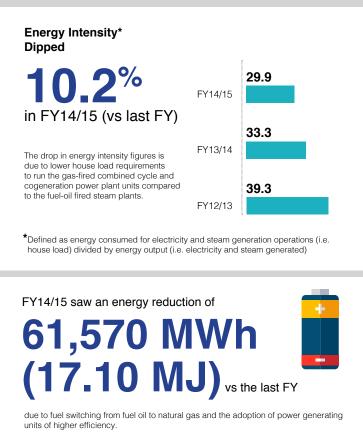
## ENVIRONMENTAL INVESTMENTS AND EXPENDITURES

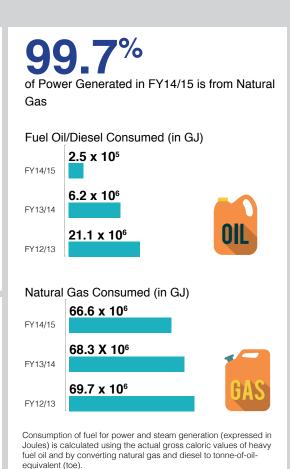
The Company incurred a total expenditure of S\$1.7 and S\$1.4 million in FY13/14 and FY14/15 respectively to maintain its main environmental protection assets (i.e. Flue Gas Desulphuriser (FGD), Wastewater Treatment Plant and Electrostatic Precipitator (EP) in good operating condition. Compared to previous years, the maintenance expenditure for the the FGD (i.e. the unit that removes sulphur dioxide emissions) and EP (i.e. the unit that removes the particulate matter) decreased significantly due to the much reduced running up of the oil-fired steam plants.



#### **Energy & Chemical Use**







### **Our Environmental**

# Footprint

#### **Total Water Consumed & Recycled**

**Total Water Consumption Dipped** 

22.8%

in FY14/15 (vs last FY)

Less water consumed due to virtually zero running of steam plants, the shutting down of the Flue Gas Desulphurisation Unit and two major overhauls of the gas-fired plant units

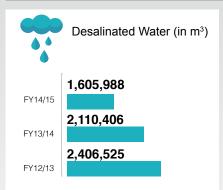
97.2%

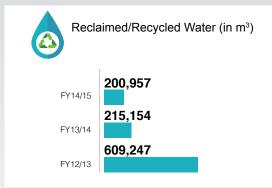
of water used for power plant operations is from renewable sources (i.e. desalinated or reclaimed/ recycled water)

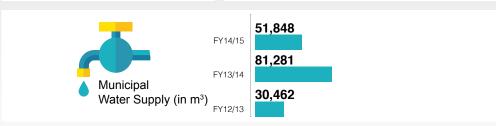


**4.6**% of Water Recycled or Re-Used

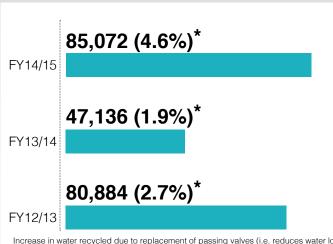
#### Total Water Withdrawn (FY12 to FY14) from the following sources







#### Water Recycled / Re-used in Power Plant Operations (in m³)



Increase in water recycled due to replacement of passing valves (i.e. reduces water loss) and the continuous running of the Polisher Mixed Bed (i.e. results in greater steam condensate recovery).

\* figures in brackets denote % of total water used that is recycled





## **Our Environmental**

# Footprint

#### **Total Water Discharged & Waste Disposal**

Zero
Oil Spill Incidence

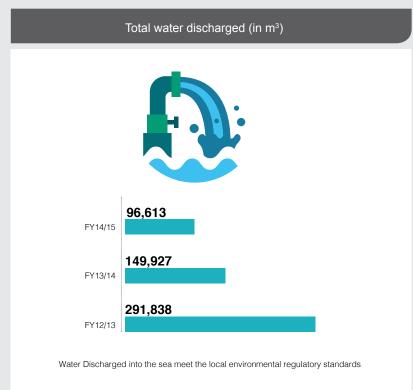
34.9% less water was discharged into the sea in

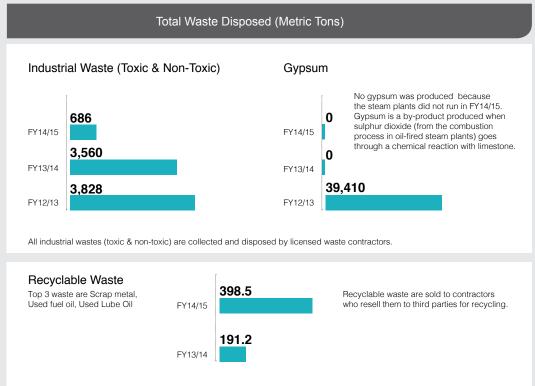
FY14/15 compared to last FY

Zero
Hazardous Waste
under Basel Convention

0%
Waste Transported
Internationally

80.7 %
less Industrial Waste was
disposed in FY14/15 compared
to the last FY









### **Our Environmental**

# Footprint

#### **Air Emissions & Chemical Use**

Sulphur Dioxide Emissions for Every Unit of Energy Produced Dipped

**99.6**% vs the last FY

Sodium Hydroxide used in the Plant Dipped

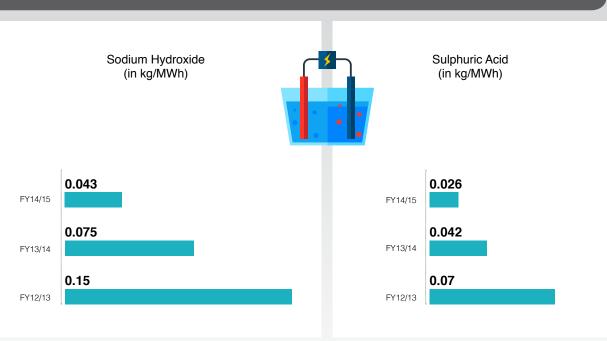
42.3%

(vs last FY) for Every Unit of Energy Produced

#### SO<sub>2</sub> Intensity for FY12/13 to FY14/15 (in kg/MWh)



#### Top 2 Chemicals Used in the Power Plant







#### GREEN INITIATIVES WITH THE COMMUNITY

#### **Energy Conservation Efforts**

YTL PowerSeraya's Responsible Energy Advocates Programme (REAP) for tertiary level youth and its REAP Junior offshoot for secondary school students, continues to be an effective medium of outreach to encourage community-wide environmental sustainability efforts. Developed initially as a 3P (People-Private-Public) partnership with the National Environment Agency (NEA) and South West Community Development Council, the programme has trained more than 1,000 tertiary and secondarylevel youths to date. It comprises a four-day workshop, a three-month community service project with participating households to reduce energy use and bills through the adoption of energy saving measures, and an energy conservation project for a defined community of the student's choice.

Since the programme's inception, 52% of households involved have reported a reduction in their electricity bills, with 26.5% achieving at least a 10% reduction. A record high was attained in 2013 with 75.6% of the participating households achieving energy reduction, with approximately 44% hitting more than 10% energy savings.

#### **Coastal Cleanup Efforts**

The International Coastal Cleanup Singapore is a programme that runs every September to call attention to the importance of keeping Singapore's waterways and oceans litter-free.

YTL PowerSeraya has been an active supporter of this event since 2008. To date, more than 114 kg of debris has been cleared from the coast of Singapore by volunteers comprising staff of YTL PowerSeraya and students from the Singapore Polytechnic Environment Club. More importantly, both staff and students alike have benefitted tremendously by gaining greater awareness of marine debris issues and how each can play a meaningful role in keeping Singapore's waterways clean.

#### **Water Awareness Efforts**

As part of YTL PowerSeraya's ongoing efforts to engage youths on energy, water and climate change, the Punggol Learning Adventure for Youths (PLAY) interactive learning programme was launched in July 2014 in partnership with Waterways Watch Society. The programme seeks to raise awareness and knowledge of water issues at both the global and local level among Singapore's youths. PLAY has reached out to about 360 primary and secondary school children within the first year of its establishment. The programme aims to reach up to 800 children in another two years.





#### **Energy Efficiency Retrofits for Customers**

The Energy Makeover initiative was launched in 2013 as a value-added offering to educate and involve customers of the Company to appreciate the potential cost savings that could be gained from energy efficiency improvements in their workplaces. In FY2014/15, six customers were selected to receive new energy efficient fixtures delivered and installed at their premises through the collaborative efforts of Seraya Energy's and its strategic partners.

Where beneficial, lighting fixtures are retrofitted with more efficient fluorescent or LED alternatives, and solar film is used on windows to reduce heat, lowering the load on air conditioning. To date, the initiative has yielded significant cost savings benefits for participating customers, delivering a total energy savings of up to 140,000 kWh. This has also resulted in a reduction of  $\mathrm{CO}_2$  emissions of 45 tonnes of per year.

#### **Responsible Procurement Practices**

To promote procurement practices that take environmental impact into account, a Responsible

Procurement Policy was instituted by the Company in 2012. Since its establishment, the Company has undertaken several progressive steps to actively embed green criteria in the goods and services purchased from suppliers. These have resulted in our switching from diesel-based fogging to a more environmentally-friendly water misting method for mosquito control at the power plant, as well as the adoption of greener carpet shampooing at the Company's corporate office.

#### **Other Internal Environmental Initiatives**

The Company also introduced various internal environmental initiatives such as the Office Resource Monitoring programme. Over the last six years from 2008 to 2014, energy and paper usage per head has come down by 12% and 46% respectively. YTL PowerSeraya is also one of the few companies in Singapore have switched to using paper certified by the Forest Stewardship Council, back in 2008.

















### Stakeholder

# Relations & Partnerships

#### **OUR STAKEHOLDERS, OUR SUCCESS**

YTL PowerSeraya would not be where it is today without the strong support and partnership of its various stakeholders. A constructive engagement model ensures the Company continues to stay ahead with fresh insights and new ideas, generating success for both itself and its stakeholders.







"When we found out that Seraya Energy has an Energy Makeover Programme, we were impressed that they uphold the same sustainability principles as we do. After Seraya Energy conducted a site visit at our premises under that Programme, we decided to change the lighting in our car park to more efficient models. With this, we were able to optimise our cost savings. Of course, this makes us very happy.

At Ibis Singapore, we know that Seraya Energy provides more than just electricity. We will recommend Seraya Energy to everyone who wants to have better control over their electricity costs."

Jade Stunden, Executive Assistant Manager, ibis Singapore on Bencoolen

#### **CUSTOMERS - ENDURING RELATIONSHIPS**

Beyond delivering products that cater to the varied needs of the Company's customers, YTL PowerSeraya actively seeks to engage customers meaningfully and develop enduring relationships based on common goals. In FY14/15, a total of 12 customer education and empowerment initiatives were organised to support this objective.

One of these was the annual flagship Seraya Energy Forex and Oil Symposium, which seeks to equip the Company's customers with the necessary knowledge to make informed decisions on electricity prices. At the event, insights and market perspectives from oil and currency experts on the year's forecasts were shared with customers. Throughout the year, customers are also shown how to use the SEnergy online portal which enables them to access and analyse their electricity bills

easily. The Company also runs an annual Energy Makeover initiative in which selected customers can save energy through complimentary energy efficiency improvements and retrofits at their premises.

To foster regular dialogue and strengthen relationships at the personal level, YTL PowerSeraya organises events such as the Customer Movie Night, Appreciation Luncheons and Information-sharing breakfast. On a day-to-day basis, the Company's one-stop shop Contact Centre provides direct access to customer assistance on service and product-related inquiries. In FY14/15, the Contact Centre resolved 100% of all emails within 3 working days and achieved an average wait time rate of 97% of calls attended to within 30 seconds.







"We have a long working relationship with YTL PowerSeraya dating back to 2006. As the major supplier of natural gas to YTL PowerSeraya, we have had the pleasure of working together on many business initiatives that have resulted in win-win outcomes for both parties. I look forward to many more years of business cooperation with YTL PowerSeraya."

Alan Heng, CEO of Gas Supply Pte Ltd

#### **SUPPLIERS - RESPONSIBLE PROCUREMENT**

As oil and natural gas form a significant part of the raw materials required to sustain its energy business, the Company's suppliers of oil and gas are important stakeholders in the supply chain. Developing constructive relationships with these suppliers is therefore critical to the Company's ongoing business success. An example is our partnership with Gas Supply Pte Ltd which has been providing a reliable source of natural gas to meet our commercial and environmental objectives. In addition, through our insurance relationship with our property insurer FM Global, we are better abled to manage our property risks by tapping their risk engineering capability to implement loss prevention measures at the power plant.

At the Responsible Procurement Forum (RPF) organised by YTL PowerSeraya in October 2014, efforts were made to engage suppliers on sustainability and responsible procurement initiatives. At the RPF, the Company shared a new procurement policy that incorporates responsible aspects in the procurement process. To encourage attendees, real-life examples of suppliers with products and services that have delivered environmental and social benefits to the Company were shared.

Subsequent to the RPF, Request for Quote (RFQ) via emails to suppliers included a clause to encourage suppliers to offer cost effective and sustainable products and services while meeting required specifications.







"We are extremely happy to have this sustainable partnership with YTL PowerSeraya over the past few years. Their support in raising awareness and education on water pollution with schools, especially through our joint partnership in the PLAY (Punggol Learning Adventure for Youths) programme, is valuable to our work as an NGO that works with the community to keep our waterways clean and green."

Eugene Heng Chairman, Waterways Watch Society

## CIVIC SOCIETY AND COMMUNITIES - PROACTIVE OUTREACH AND CARE

As a responsible corporate citizen, YTL PowerSeraya (YTLPS) conducts various programmes that reach out to the local community including youths and the disadvantaged in society. A series of Corporate Social Responsibility (CSR) initiatives was rolled out in the last year. To inculcate care for the environment among the youths, YTLPS partnered selected Community Development Councils and the National Environment Agency to conduct the Responsible Energy Advocates Programme (REAP). The Company also sought to engage youths on water conservation through the Punggol Learning Adventure for Youth (PLAY) programme.

To reach out to the disadvantaged in society, the Company organises initiatives in aid of the Goodwill Rehabilitation & Occupational Workshop (GROW). This is a sheltered workshop under the umbrella of the Cerebral Palsy Alliance Singapore for persons with cerebral palsy.

Other events such as the Give Your Trash A Second Life and the year-end Christmas party seek to foster the spirit of giving among staff. More than 50% of the Company's employees make monthly contributions from their salaries to the Community Chest of Singapore. This earned YTL PowerSeraya the Community Chest Share Award – Bronze in 2014.





### GOVERNMENT, REGULATORS - STRATEGIC PARTNERSHIPS

The regulated business of the company forms a significant portion of the Company's overall revenue. As such, the strategic relationship between the Company and the Energy Market Authority (EMA) of Singapore is important as it ensures an active and ongoing dialogue between regulator and electricity market participants that takes one another's interests into account, in the context of Singapore's energy landscape.

In FY14/15, the Company continued to be an active participant in EMA's policy development initiatives and made contributions in numerous consultation meetings organised by EMA. YTL PowerSeraya also played a key role in Singapore Power's Centralised Training Institute initiative aimed at developing training courses for the power and gas industry.

## **Content Development for Power & Gas Industry Training Courses**

The Centralised Training Institute initiative saw YTL PowerSeraya's involvement in the development of training courses for the power and gas industry in late 2014. The courses, which are based on the National Energy Competency Framework established by the EMA with the industry and our inputs, cover technical and in-depth training programmes on Power Plant Operations and Asset Management. Offered since 2015 by the Singapore Institute of Power And Gas (SPIG), these courses are aimed at retaining the expertise in the industry and transferring know-how to the next generation of professionals.

# **Establishment of the Electricity Futures Market in Singapore**

EMA was considering the establishment of an

Electricity Futures Market whose viability depended on factors such as its setup cost, liquidity as well as interest from the industry. Several consultation meetings were organized by EMA to gather inputs and ideas from industry players. Following a series of discussions at consultation meetings with EMA on the electricity futures mechanisms and incentive scheme for market making, the company decided not to participate as a market maker but only as a market participant. Market making began in April 2015.

#### **Increased Retail Contestability**

EMA progressively lowered the retail contestability threshold for non-domestic accounts from an average consumption of 10,000 kWh to 2,000 kWh in three phases over April 2014 to July 2015. YTL PowerSeraya's subsidiary Seraya Energy was actively involved in the consultations for increased retail contestability. These include the modifications to the Code of Conduct for Retail Electricity Licensees that were made in conjunction with the plans for lowering the contestability threshold from 1 April 2014, as well as consultations for the future implementation of full retail contestability.







"We appreciate that YTL PowerSeraya values UPAGE as an important partner in its drive to make the company a more rewarding place to work for its employees. Their highly consultative approach to engage the union to share information and discuss business plans has strengthened labour-management relations over the years. We continue to work with the company in a strategic alliance to meet and resolve challenges with a view to enhancing the well-being of employees."

Nachiappan R.K. Sinniah General Secretary, Executive Council Union for Power and Gas Employees (UPAGE)

## UNION - MANAGEMENT - PROGRESSIVE EMPLOYEE WELFARE

YTL PowerSeraya maintains a close working relationship with the Union of Power and Gas Employees (UPAGE) to ensure the Company remains competitive and at the forefront in ensuring employee welfare. There is freedom for collective bargaining by UPAGE on matters concerning employees.

In FY14/15, management met formally with UPAGE three times to discuss issues pertaining to achievement of the Company's goals, performance-remuneration metrics and other employee matters. In addition to the formal sessions, meetings were also conducted on an informal basis, to discuss and resolve ad-hoc issues that arose during the year. One of the key items negotiated was to have more attractive bonus payouts for bargainable staff than what is provided for in the variable bonus matrix in the collective agreement.

A special SG50 bonus for staff in celebration of Singapore's 50th Anniversary in 2015 was also negotiated.

All employees of the company are free to join UPAGE. As of 30 June 2015, close to 48% of the workforce are covered by the collective agreement. Although there is no mention of minimum notice period for significant operational changes in the collective union, the company has in practice been engaging the union in consultation over such matters. And in the process, the notice period for communicating and implementing issues affecting employees would be taken into account. In addition, the company and the union take guidance from the Singapore Employment Act and the Industrial Relations Act in the implementation and communication of significant changes affecting employees such as retrenchment and transfer of employment.





The heart of the Company's success and sustainability journey is its people. YTL PowerSeraya strives to be a place where employees are treated fairly, respected and nurtured to reach their highest potential.

#### A PEOPLE-CENTRED PHILOSOPHY

Happy and healthy employees are vital to the Company's success and economic sustainability. YTL PowerSeraya continually assesses and reinforces its various organisational support networks to ensure that employees are adequately equipped to reach their best potential professionally and personally. The Company also seeks to create a safe and healthy working environment that consistently rewards teamwork and excellence, empowering employees to attain both organisational and personal success.

In the Company's Employee Opinion Survey conducted in 2014, Health & Well-Being, Work-Life Balance and Diversity & Inclusion were ranked the top three most important factors that contributed to staff satisfaction, out of a total of 16 categories.









#### HEALTHY LIFESTYLES THROUGH WORK-LIFE BALANCE

The Company's Vibrancy Club is made up of staff volunteers who help to organise activities that promote healthy living and work-life balance. These include regular weekend staff sports sessions such as badminton, bowling and dragon-boating, as well as family activities such as park outings and fruit farm visits.

YTL PowerSeraya has in place a flexi-start work arrangement that enables employees the flexibility to choose choose their start time. Approximately 15.4% of eligible staff have opted into this arrangement. This pro-family scheme has significantly benefitted working parents in particular, by allowing them the flexibility of coming in later for work after sending their children to school.

## **Promoting Greater Ownership of Personal Health**

The company-organised annual health screening exercise serves to encourage employees to take a deeper personal interest in their health. All employees enjoy a subsidised rate for the health screening. The 2015 health screening results revealed that YTL PowerSeraya employees' health was generally better than the national average based on indicators related to obesity, high blood pressure and high blood cholesterol. Following the results, targeted intervention with the healthcare professionals was organised by the company to allow employees to undergo a six-month programme to learn to manage their respective chronic ailments.











#### **EMPLOYEE PROFESSIONAL DEVELOPMENT**

YTL PowerSeraya places a strong emphasis on nurturing employees. The Company's performance management system seeks to stretch every employee's potential. All employees are subjected to an annual performance appraisal process. Staff holding higher responsibilities and individuals in managerial positions are also appraised against key competency requirements such as interpersonal relationship skills and leadership skills. The annual performance appraisal exercise also serves as an opportunity for managers to have a conversation with staff on career aspirations and identify skills or competency gaps that can be bridged through training.

Training and development programmes are developed to enhance both technical knowledge and soft skills. Although the training expenditure per employee dipped 55% in FY14/15 relative to the previous financial year, it remains higher than the Singapore average. The lower training expenditure is also reflective of the Company's greater emphasis towards on-the-job training as well as in-house training sessions.







#### **Training Expenditure per Employee**

	FY10/11	FY11/12	FY12/13	FY13/14	FY14/15
YTL PowerSeraya	\$1769	\$1764	\$1350	\$1330	\$600
Singapore National Average*	\$511	N.A.	\$407	N.A.	\$410

<sup>\*</sup>Singapore National Average is taken from the Ministry of Manpower (MOM) 2014 Report for Employer Supported Training published once in two years.

#### **Training Hours by Employee Category**

	FY12/13		FY13/14		FY14/15	
	Average Training Hours		Average Training Hours		Average Training Hours	
	Male	Female	Male	Female	Male	Female
Senior Management	50.1	24.8	41.6	8.0	23.3	16.0
Middle Management	53.0	135.8	46.5	44.6	27.7	14.6
Executive	54.2	52.4	39.2	17.8	30.4	12.9
Non-executive	31.0	16.5	19.8	11.5	14.2	6.6
Overall	41.1	55.6	29.4	19.7	21.2	11.5

Aside from developmental training, all new employees undergo an on-boarding programme which introduces and acquaints them with YTL PowerSeraya's core values, key company policies and the Company's CSR Strategy. Topics such as grievance handling, whistle-blowing procedures and employee rights to be associated with the trade union are also covered in the induction programme for new employees.





## WORKPLACE SAFETY AND CONTROL MEASURES

The Company has a QHSE (Quality, Health, Safety & Environment) policy endorsed by the CEO (Chief Executive Officer). This policy guides and determines how the power plant should be operated with quality, health, environment and safety objectives in mind.

The Company's Workplace Safety & Health (WSH) Committee, which meets in a monthly basis, comprises close to 30 members which make up about 8% of the workforce. One representative from the Union of Power and Gas Employees is a WSH Committee member.

At YTL PowerSeraya, the Occupational Safety Management System OHSAS 18001 keeps the plant operating safely. A combination of daily and monthly safety inspections helps to ensure that activities such as confined space work, hot works and work-atheight activities are carried out safely in line with best practices and in compliance with local regulations.

As a significant amount of work is carried out by onsite contractors, every contractor is required to undergo the Company's in-house safety induction course to gain a better appreciation of common hazards at the plant, safety rules and regulations to be observed and evacuation procedures in emergency situations. Contractors are required to conduct risk assessments before the commencement of any work. They are also briefed on the hazards and the control measures to be executed for safe work to be carried out.

#### SAFETY TRAINING AND INFORMATION-SHARING

A framework specifically targeted at educating staff on safety is in place to ensure that staff are identified and regularly sent for safety courses relevant to the work activities they carry out on a day-to-day basis. Focusing mainly on working safely at heights and confined space safety in FY14/15, the number of training hours spent on safety courses measured at 8.54 hours per employee.

To raise staff awareness and adoption of workplace safety measures, incidences of near-misses and accidents and the actions taken to minimise recurrences are shared with employees as well as contractors. One of these was a near-miss incident on 15 November 2014 involving a contractor's prime mover transporting a Marine Loading Arm (MLA) on a trailer en-route from the tank farm to the jetty. Following a thorough investigation, a Transport Protocol in January 2015 was established, requiring prior approval for the movement of laden trailers, cranes and project cargo in the plant premises.







3 Years - Accident Frequency Rate (Accidents Per Million Man-hours Worked)



#### 3 Years - Accident Severity Rate (Man-days Lost Per Million Man-hours Worked)

# SAFETY AWARENESS AND HEALTH INITIATIVES

In addition to its regular annual health screening exercise for employees, the Company also conducted a number of safety and health awareness initiatives in FY14/15. These included Safety Day, an event that celebrates the year's safety performance and provides recognition for the fire-fighting and first aid teams. The Company maintained a zero accident record for both staff and contractors in the same financial year. In the past three years, the accident frequency rate and the accident severity rate are below the Singapore national average.

Awareness campaigns such as the Enhanced Confined Space Safety and the Safe Work-At-Heights sought to familiarise employees and contractors on regulations such as the enhanced permit-to-work requirements for confined space work.

Noise Induced Deafness is the most significant occupational health disease in the Company. In 2014, approximately 39% of the employees at the plant were categorised as having some degree of occupational hearing loss. One employee was diagnosed to suffer from Advanced Noise Induced Deafness. Under a Hearing Conservation Programme conducted in FY14/15, staff diagnosed with Noise Induced Deafness underwent an ear-plug fit test to ensure proper usage of earplugs and to correct poor earplug wearing habits.

In recognition of the efforts undertaken by the Company in relation to safety and health awareness, YTL PowerSeraya was conferred the Singapore HEALTH Award (Gold) from the Health Promotion Board.







## A FAIR AND INCLUSIVE WORKING ENVIRONMENT

The Company is a signatory to the principles of the Tripartite Alliance of Fair & Progressive Employment Practices (TAFEP). All staff are at liberty to join the employee union. The compensation policy in the Company is based on merit relative to the role held by an employee in the Company. Regardless of race, gender or nationality, employees in their respective roles are compensated based on their skills and experience, their performance and the market value of the position they hold. This aligns with the one of TAFEP's principle of Fair Employment Practices and which is enshrined in the collective agreement established with our union.

To ensure a fair and inclusive working environment, a merit-based compensation system helps to track and minimise gender pay-gaps. As at FY14/15, the ratio of base salary (Male:Female) for the entire company stood at 1: 0.8. This ratio is fairly consistent across all employee levels in the organisation. This compares favourably with the Singapore's Gender Pay Gap of 1: 0.7 (Male: Female) based on the World Economic Forum's Global Gender Gap Report for 2014.

	Ratio of Base Salary		
	Male	Female	
Senior Management	1	0.80	
Middle Management	1	0.76	
Executives	1	0.72	
Non-Executives	1	0.75	
Overall	1	0.80	

(Note: Base Salary is the average salary of men and women excluding benefits, bonuses, allowances and any variable wage component)

## LABOUR PRACTICES AND HUMAN RIGHTS STANCE

In FY14/15, about 32 new staff underwent an induction programme which included education on their freedom to join the union, the Company's whistle-bowling procedures and the grievance handling channels. No discriminatory incidents were raised via the grievance handling channels in FY14/15. For a full understanding of the Company's labour practices and its stance on human rights issues, please visit this link (http://www.ytlpowerseraya.com.sg/sustainability/governance/human-rights-2/)





## STAFF TURNOVER AND SUCCESSION PLANNING

The challenge of aging demographics has become a key area of focus for the Company in recent years as older staff progressively retire from the workforce. For those who wish seek jobs and employment in a different organisation, assistance is provided to link them up with the local Employment and Employability Institute (e2i) for job seekers. To attract talents for our future workforce, particularly in the technical and engineering fields, YTL PowerSeraya offered tertiary and polytechnic students scholarships under the SgIS (Singapore Govenment Industry Scholarship) and EIS (Energy Industry Scholarship) programmes. As at 30 June 2015, five students were on these scholarship programmes and are expected to join the company in the coming years.

In FY14/15, staff turnover rate due solely to resignations fell to 8.2% compared to the previous year. In past years, the staff turnover rate is also consistently lower than the Petroleum Chemical & Pharmaceutical Industry which the company uses as a benchmark.

#### **Staff Turnover Rate**

	Staff Turnover Rate	FY11/12	FY12/13	FY13/14	FY14/15
YTL PowerSeraya	Voluntary resignations, dismissal, medical board out, retirement & death in service	11.4%	8.1%	17.1%	13.6%
	Voluntary resignations only	7.7%	5.7%	10.1%	8.2%
Petroleum, Chemical & Pharmaceutical Industry*	Voluntary resignations only	10.8%	12.0%	12.0%	14.4%

<sup>\*</sup>Source: Singapore Yearbook of Manpower Statistics 2015, Ministry of Manpower

#### **Employee turnover by Age Group, Gender**

	FY14/15 Staff Turnover Numbers			Age Breakdown
Age Group	Male	Female	Total	
< 30 years	7	3	10	21%
30 - 50 years	11	8	19	41%
> 50 years	18	0	18	38%
Total	36	11	47	100%
Gender Ratio	77%	23%	100%	





Most of the new hires in FY14/15 were from the younger age group of below 30 years old. An equal number of new male and female employees joined the company. Most of the new female employees were hired to assume corporate sales and back-office support roles in the Company's corporate office.

#### New Employee Hires by Age Group, Gender

	FY14/15 New Hire Numbers			Age Breakdown
Age Group	Male	Female	Total	
< 30 years	11	12	23	72%
30 - 50 years	3	4	7	22%
> 50 years	2	0	2	6%
Total	16	16	32	100%
Gender Ratio	50%	50%	100%	





About This Report Messages From The Top Brighter Energy Solutions Governance

Brighter Performance Brighter Ideas for Environment

Brighter Aspirations









The GRI Content Index is prepared in accordance with the Global Reporting Initiative (GRI) G4 report framework. It covers General as well as Specific Standard Disclosures management approaches and performance indicators that are externally assured by an independent assuror.

General Standard Disclosures			
	Indicator	Page	
Strategy And Analysis			
Strategy from the Top	G4-1	<u>6-9</u>	
Key Impacts, Risks & Opportunities	G4-2	<u>6-9</u> <u>12-17</u>	
Organisational Profile			
Organisation Name & Primary Products	G4-3 G4-4	1	
Countries Operated	G4-5 G4-6	1	
Ownership & Legal Form	G4-7	1	
Markets Served	G4-8	1	
Scale of Organisation	G4-9	1	
Employee Profile	G4-10	1	
Employees under Collective Bargaining	G4-11	1	
Organisation's Supply Chain	G4-12	<u>3,16-17</u>	
Significant Changes during Report Period	G4-13	1	
Association Commitments	G4-14	1	
Priniciples & Charters Subscribed	G4-15	1	
Association Memberships	G4-16	1	
Identified Material Aspects Ar	nd Boundar	ies	
Entities covered in Report	G4-17	<u>4</u>	
Process Defining Report Content	G4-18	<u>4</u>	
List of Material Aspects	G4-19	<u>18-19</u>	
Aspect Boundary	G4-20 G4-21	<u>18-19</u>	
Restatements	G4-22	<u>5</u>	
Changes to Scope & Aspect Boundaries	G4-23	<u>5</u>	

General Standard Disclosures				
	Indicator	Page		
Stakeholder Engagement				
Stakeholder Listing	G4-24	53-57		
Stakeholder Identification	G4-25	14		
Approach to Stakeholder Engagement	G4-26	14,52-57		
Key Stakeholder Topics	G4-27	<u>53-57</u>		
Report Profile				
Reporting Period	G4-28	4		
Previous Report	G4-29	4		
Reporting Cycle	G4-30	<u>4</u>		
Contact for Report Concerns	G4-31	<u>5</u>		
GRI Content Index	G4-32	<u>68-73</u>		
Independent Assurance Statement	G4-33	<u>4</u>		
Governance				
Governance Structure for CSR	G4-34	<u>28</u>		
Delegation of Authority for CSR	G4-35	<u>28</u>		
Appointed CSR Person	G4-36	<u>28</u>		
Consultation between Board & Stakeholders on CSR	G4-37	<u>28</u>		
Board Composition	G4-38	<u>26</u>		
Board Chairperson	G4-39	<u>26</u>		
Selection of Board Members	G4-40	<u>28</u>		
Management of Conflict of Interest by Board	G4-41	<u>26</u>		
Board's Role in CSR Strategy & Policy	G4-42	<u>26,28</u>		
Developing Board's Knowledge of CSR	G4-43	<u>28</u>		

General Standard Di	sclosures	
	Indicator	Page
Governance		
Identification & Management of	G4-44	<u>28</u>
CSR by Board	G4-45	
Board's Role in Risk Management	G4-46	<u>29-31</u>
Frequency of Board's Review of	G4-47	<u>28</u>
CSR Risks & Impacts		
Approval of Sustainability Report	G4-48	<u>4</u>
Communication of Critical Concerns	G4-49	<u>26,28</u>
to Board	G4-50	
Remuneration of Board & Senior	G4-51	28-29
Management	G4-52	
Stakeholder Views on	G4-53	28-29
Remuneration		
Ethics And Integrity		
Code of Conduct, Ethics	G4-56	<u>27</u>
Helplines & Reporting of Unlawful,	G4-57	27,64
Unethical Behaviour	G4-58	





Specific Standard Disclosures – Management Approach				
Material Aspects	DMA	Page		
Indirect Economic Impacts		<u>33-35</u>		
Procurement Practices		35,click here for more information		
Energy		<u>42-43</u>		
Emissions		<u>42</u>		
Supplier Environmental Assessment		<u>35</u>		
Environmental Grievance Mechanism		<u>43</u>		
Employment		<u>58,65</u>		
Occupational Health and Safety		<u>59,62,63</u>		
Equal Remuneration for Women and Men	G4-DMA	<u>64</u>		
Supplier Assessment for Labour Practices		<u>64</u>		
Labour Practices Grievance Mechanism		<u>64</u>		
Investment		click here for more information		
Freedom of Association and Collective Bargaining		<u>57</u>		
Human Rights Grievance Mechanisms		<u>64</u>		
Local Communities		<u>48,55</u>		
Anti-corruption		<u>30-31</u>		
Public Policy		<u>56</u>		

Material Aspects	Indicators	Page
Economic	indicators	r aye
Direct Economic Value	G4-EC1	32
Climate Change, Risk & Opportunities	G4-EC2	<u>32</u> 14.42-43
Contributions to Employee's Social Security	G4-EC3	34
Pro-business Measures from Government	G4-EC4	34
Basic Salary Ratio by Gender	G4-EC5	<del>54</del> 64
Indirect Economic Impacts	G4-EC8	33-35
Proportion of Spending on Local Suppliers	G4-EC9	35-33
Environmental	G4-EC9	<u>33</u>
Environmental	G4-EN3	44
F	G4-EN5	<del>44</del>
Energy	G4-EN6	
	G4-EN8	45
Water	G4-EN9	<u>45</u>
water	G4-EN9 G4-EN10	
	G4-EN10 G4-EN15	20.44.47
Emissions	G4-EN15 G4-EN16	<u>36,44,47</u>
	G4-EN16 G4-EN17	
(Greenhouse Gases and Sulphur Dioxide)	G4-EN17 G4-EN19	
	G4-EN19 G4-EN21	
	G4-EN21 G4-EN22	46
Effluent and Waste	G4-EN22 G4-EN23	<u>46</u>
Eniluent and waste	G4-EN23 G4-EN24	
	G4-EN24 G4-EN25	
Compliance	G4-EN25 G4-EN29	No non compliance incident in reporting paris
Compliance		No non-compliance incident in reporting perio
Environmental Expenditures & Investments	G4-EN31 G4-EN32	<u>43</u> 35
Environmental Screening of Suppliers		



Material Aspects	Indicators	Page
Social		
Employment	G4-LA1	<u>1</u>
_abour/Management Relations	G4-LA4	<u>57</u>
Occupational Health & Safety	G4-LA5	<u>62</u>
	G4-LA6	<u>63</u>
	G4-LA9	<u>61</u>
Training and Education	G4-LA10	<u>65</u>
	G4-LA11	<u>60</u>
Diversity and Equal Opportunity	G4-LA12	<u>1</u>
Equal Remuneration for Women and Men	G4-LA13	<u>64</u>
_abour Practices Grievance Mechanisms	G4-LA16	<u>64</u>
nvestment	G4-HR2	click here for more information
Non-Discrimintation	G4-HR3	<u>64</u>
Freedom of Association & Collective Bargaining	G4-HR4	<u>57</u>
Child Labour	G4-HR5	click here for more information
Forced or Compulsory Labour	G4-HR6	click here for more information
	G4-SO3	<u>30</u>
Anti-Corruption	G4-SO4	<u>30</u>
	G4-SO5	<u>30</u>
Product Responsibility	G4-PR5	<u>53</u>

#### **ELECTRIC UTILITY SECTOR SUPPLEMENT INDEX**

The accompanying table covers the electric utility sector disclosure and performance indicators that are material to the Company's business. As the Company does not own, operate nor maintain any transmission, distribution assets nor nuclear facilities, the table excludes items related to the aforementioned assets and facilities. The Company is only involved in the power generation business. As such, the responsibility of ensuring the long-term electricity availability, reliability and accessibility in Singapore is not under the purview of the Company but rather lies with the relevant Singapore government agencies. In addition, the Company operates in Singapore, a non-Annex 1 country under the Kyoto Protocol. For this reason, the Company does not need to be involved in CO<sub>2</sub> permits.

Electric Utility Sector Supplement Index					
Indicator or Commentary Description	Indicators	Page			
Organisational Profile					
Installed Capacity	EU1	click here for more information			
Net Energy Output	EU2	<u>22</u>			
Number of Accounts	EU3	<u>20</u>			
Economic					
Demand Side Programmes	EU7	<u>49</u>			
Generation Efficiency	EU11	<u>43</u>			
Environmental					
Commentary – Total water withdrawal by source	EN8	<u>45</u>			
Commentary – Greenhouse gas emissions	EN16	<u>42-44</u>			
Commentary – Greenhouse gas reduction initiatives	EN18	<u>44</u>			
Commentary – Air Emissions	EN20	<u>44,47</u>			
Commentary – Water Discharge	EN21	<u>46</u>			
Commentary – Waste Type & Disposal Method	EN22	<u>46</u>			
Product Responsibility					
Average plant availability factor by energy source and by regulatory regin	ne EU30	<u>16</u>			



Electric Utility Sector Supplement Index		
Indicator or Commentary Description	Indicators	Page
Labour Practices		
Programmes and Processes to ensure the availability of a skilled workforce	EN14	<u>65</u>
Policies and requirements regarding health and safety of employees, contractors and subcontractors	EN16	<u>62</u>
Commentary – Staff Turnover	LA2	<u>65-66</u>
Commentary – Percentage of employees covered by collective bargaining agreements	EU LA4	<u>57</u>
Commentary – Rates of injury, occupational diseases, lost days, absenteeism and total number of work related fatalities by region	EU LA7	<u>62-63</u>
Human Rights		
Commentary – Operations identified in which the right to exercise freedom of association or collective bargaining may be at significant risk, and actions taken to support these rights	EU HR5	<u>57</u>
Society		
Stakeholder participation in the decision making process related to energy planning and infrastructure development	EU19	<u>56</u>
Contingency planning measures, disaster/emergency management plans and training programmes, and recovery/restoration plans	EU21	<u>31</u>